

IN THE COURT OF COMMON PLEAS OF VENANGO COUNTY, PENNSYLVANIA

In re:

ADOPTION OF LOCAL RULE OF
CRIMINAL PROCEDURE:
Rule 575(E) – Motions and Answers.

MD. No. 53-2024

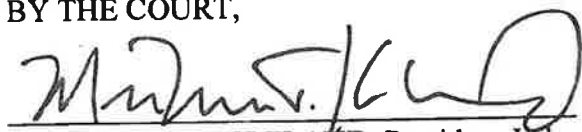
FILED
COMMON PLEAS COURT
VENANGO COUNTY
2024 JUL -2 PM 3:13
PROthonary
CLERK OF COURT

ORDER

AND NOW, this 2nd day of July 2024, it is hereby ORDERED that the Venango County Court of Common Pleas of Criminal Procedure – Rule 575(E) – Motions and Answers. is ADOPTED as set forth hereafter, effective thirty (30) days after publication in the *Pennsylvania Bulletin*.

In conformity with Pa.R.J.A. 103, one (1) copy of this Order shall be distributed to the Administrative Office of Pennsylvania Courts. Two (2) paper copies and one electronic copy shall be distributed to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*. This Order shall also be published on the Court's website and incorporated into the complete set of the Court's Local Rules within thirty (30) days after the publication in the *Pennsylvania Bulletin*. This Order shall be continuously available for public inspection and copying in the office of the Clerk of Courts.

BY THE COURT,



MATTHEW T. KIRTLAND, President Judge

LOCAL RULES OF CRIMINAL PROCEDURE – VENANGO COUNTY

Rule 575 – Motions and Answers.

(E) All motions must be accompanied by a motion certificate page substantially in the following form:

NOTICE TO OPPOSING COUNSEL

YOU ARE HEREBY NOTIFIED THAT THE ATTACHED MOTION/PETITION WILL BE FILED WITH THE PROTHONOTARY/CLERK OF COURTS ON _____.

CERTIFICATION OF NOTICE AND SERVICE

A copy of this Motion/Petition and proposed Order have been served on: _____
by:

☐ Fax

☐ Mail

☐ E-Mail

☐ Personal Service

on the _____ day of _____, 20____.

INFORMATION FOR COURT ADMINISTRATOR

Is this an original filing in this case? ☐ Yes ☐ No

Has a Judge heard any matter previously on this case? ☐ Yes ☐ No

If yes, which Judge(s): _____

Known Judicial conflicts: _____

Estimated court time (**REQUIRED**): _____

Counsel/Client is **unavailable** on the following dates:

Name of opposing counsel, if known: _____

Telephone number: _____

Fax number: _____

- ☐ Consents of all parties or counsel are attached
- ☐ Opposing counsel/party consents
- ☐ Order seeks hearing/conference
- ☐ Order seeks argument
- ☐ Order seeks relief

Signature of Attorney